

Mrs L M Wellbelove
The Heathers
Caston
Attleborough
Norfolk
NR17 1DD

Telephone: 01953 483640

Email: lynnewellbelove@btinternet.com

For the attention of Margaret Parker, Parish Clerk to Griston Parish Council

I confirm that I have completed an internal audit on the Council's financial records for the year ended 31 March 2017.

The accounts have been maintained accurately with VAT correctly recorded and reclaimed. There is a satisfactory budgetary process in place, which is regularly monitored.

I have completed and signed the appropriate section on the Annual Return.

A fee of £25 is due and I have enclosed an invoice, no VAT is payable.

Please make the cheque payable to L M Wellbelove.

Regards



Lynne Wellbelove (Mrs)

24 April 2017