

Minutes of the meeting of Griston Parish Council held at Angelica Place on Tuesday 6<sup>th</sup> September 2016.

The meeting began at 7.30pm

Attending: David Barnett (Vice-Chairman), Tracey Johnson, Marie McGuinness, Stephanie Merritt-Morling, Takis Zachariades, Claire Bowes (County Councillor), Margaret Parker (Clerk) and three members of the public.

Owing to the resignation of Malcolm Bellingham (Chairman) the meeting was chaired by David Barnett (Vice-Chairman).

1. Election of Chairman – David Barnett was elected as Chairman.  
Election of Vice-Chairman – Takis Zachariades was elected as Vice-Chairman  
Both 'Acceptance of Office' forms were signed.
2. Public participation: Concerns were raised with regard to the recent planning application submitted for land off of Longmeadow Close. The public were informed that this application has now been withdrawn.  
Councillor Claire Bowes read a report on the recent activities of Norfolk County Council. No minutes were taken of this report as an email copy was to be sent to the Clerk. This has yet to be received.
3. Apologies received from: PCSO Tonya Winsley
4. Declarations of interest: There were no declarations of interest.
5. Minutes of the meeting of 5<sup>th</sup> July 2016 and 9<sup>th</sup> July were approved without amendment.
6. Co-option of Parish Councillors – No applications had been received and the two vacancies will be re-advertised.
7. Items for information:
  - a) Parish Council Website - The Clerk informed the Parish Council that the previously agreed website to be used for all Parish Council business was now in use.
  - b) BBQ signs - The Clerk informed the Parish Council that when collecting the signs after the channels had been fitted to them, as suggested by the previous Chairman, it became apparent that further fixings would still be required. The quote for these fixings from Signs Express was £71, bringing the total cost for the three signs to £160. The Clerk had now devised an alternative method at a cost of less than £15 and had already put two of the signs in place. The third sign will be affixed once Norfolk County Council have cleared the nettles and undergrowth that is currently blocking the access to the gate in Carbrooke Road.
8. Police/SNAP – The most recent available crime figures were for June and showed a total of 22 crimes for Griston, 19 of these were prison related. The meeting was informed that the next SNAP meeting would be held at Watton Fire Station on 21<sup>st</sup> September at 2pm.  
Neighbourhood Watch had received reports that there had recently been two incidents in the neighbouring village of Caston. These both involved the theft of garden equipment/furniture.
9. Planning:

*Applications received and distributed for comments since last meeting:*

a) Waggon & Horses	3OB/2016/0009	Comments submitted
b) Church Road	APP/F2605/W/16/3152342	Comments submitted
c) Longmeadow Close	3PL/2016/0937	Comments submitted (Withdrawn)
d) Manor Road	3PL/2016/0991	Comments submitted

*Decided:*

a) Thorp House	3PL/2016/0359/F	Granted
b) Thompson Road	3PL/2016/0297/O	Granted
c) Caston Road	3PL/2016/0050/F	Granted

10. Financial:

To approve payment of accounts:

a) RG Maintenance Services	£ 288.00
b) Berryman - glass collection	£ 5.40
c) Manorcourt Care - hire of room	£ 8.00
d) Mazars LLP – External Audit	£ 120.00
e) Play Inspection Co. Ltd.	£ 75.00
f) M Parker – salary & expenses to 31 <sup>st</sup> August '16	£ 568.59
g) Norfolk Parishes Training Partnership	£ 91.10*
h) Mid Norfolk CAB - Donation	£ 50.00
i) Wayland Partnership - Donation	£ 450.00
j) Fiona Davies	£1680.00
k) S. Merritt-Morling – Petty cash for event	£ 250.00
l) EON – July & August	£ 46.80 DD

**Total: £3632.89**

Receipts

a) NCC Recycling credit	£ 49.38
-------------------------	---------

**Total: £ 49.38**

***All accounts were approved for payment and cheques signed.***

***\*A decision was made to approve the 'Transparency Code Funding' application in order to reclaim the cost of website training.***

11. Village sign – The Chairman informed the meeting that the village sign would now not be returned until possibly late September. His understanding was that the Parish Council had agreed to pay any shortfall in the cost of the replacement sign. The Clerk clarified that his previous proposal that had been agreed was only for the Parish Council to pay the shortfall of the funding application for £1000. As the full £1000 had been granted there was no agreement for further Parish Council funds to be used. There had been an increase in the originally agreed cost but the Chairman confirmed that the final cost will now remain at £2250. After taking into account the previous donations, grants and Parish Council contribution this still left another £250 to be found. The Clerk then informed the meeting that the Garner family had very kindly donated this final £250 to the Parish Council.
12. Marquee – An offer of £300 had been made for the purchase of the marquee. The asking price previously agreed by the Parish Council had been £400.  
***A decision was made to accept the offer of £300 and for Mrs Johnson to organise for payment to be made by the purchaser to the Parish Council.***
13. Purchase of additional recreation land – The Chairman began a very brief discussion by revealing that an anonymous donation of £12,000 had been offered to the Parish Council on the condition that it was only to be used for the specific purpose of purchasing an additional piece of land for recreational use in the village. The Clerk advised that the decision on whether the Parish Council wished to purchase the land should not be influenced by the offer of this donation.  
***A decision was made to continue attempts to purchase the additional piece of land in the village.***
14. Recreation Ground
- a) Annual Play Inspection Report – The Clerk pointed out that the professional inspection recently carried out by The Play Inspection Company Ltd had contained 52 recommendations that included 34 that were also included in last year's report.
- b) Inspection and maintenance – Since the last meeting Mr Bellingham, who was responsible for carrying out regular inspections and minor repairs of the play area, had resigned. Mr. Zachariades volunteered to take on this role in the future. It is hoped that work parties of volunteers from the village can be organised to assist with the maintenance on occasional days as necessary under the guidance of Mr Zachariades.  
***It was decided that Mr Zachariades will be responsible for the inspection and***

***maintenance of the recreation ground.***

***A further decision was made to delegate authority to the Clerk/RFO to order and purchase any spares/materials required for the recreation ground (within budget and in consultation with Mr. Zachariades). Any purchases to be reported at the next meeting.***

- c) Goalposts in small play area – The future of the ‘goalposts’ was discussed in relation to concerns raised by a resident. A kind offer of a donation of nets for these ‘goalposts’ had been made. However, a previous inspection report had stated that these goalposts should be removed/renewed by early 2017. It was felt that the best solution was for them to be removed altogether.

***The decision was made to remove the goalposts as soon as possible (to be arranged by Mr. Zachariades).***

15. Traffic calming measures – Mrs Merritt-Morling had recently met with Mr. Paul Sellick (Highways Engineer NCC) to discuss possible measures to deal with the continuing problem of speeding within the village. Following the meeting with Mr. Sellick she felt that there were two possible options to be considered. The first option would be to install ‘village gates’ at the side of the road on the entrances to the village. The other option was to purchase a ‘SAM2’ sign that would light up to indicate the excess speed of individual vehicles. Funding of 50% was available from NCC. Due to the cost implications it was felt by some of the Councillors that only the ‘village gates’ should be considered at this time. Mrs. Merritt-Morling will establish the precise cost of three pairs of the gates to be sited in Thompson Road and Church Road.

***A decision was made to purchase and install three sets of ‘village gates’, one set to be installed at each end of the 40mph limit on Thompson Road and the other set to be installed on Church Road near to the Thompson Road junction.***

16. Parish Council Forward Planning – A discussion took place to establish any plans for next year that would need to be incorporated in the proposed budget included suggestions for adult fitness equipment, benches, village hall, the ‘village gates’ and a litter bin for the recreation ground.

***It was decided to purchase a litter bin for the recreation ground.***

***No other definite decisions were made for items to be included in the proposed budget to be produced by the Clerk/RFO for the meeting in November.***

The date of the next meeting was set for **Tuesday 1st November 2016 at 7.30pm (Venue to be confirmed)**

The meeting closed at approximately 9.20pm.