

Minutes of the Annual General Meeting of Griston Parish Council held on 12th May 2015 at Angelica Place Day Centre

Attending: Malcolm Bellingham, David Barnett, Stephanie Merrit-Morling, Malcolm Newby, Stewart Southgate and five members of the public.

1. Mr Bellingham was elected to chair the meeting for the election of officers.
2. Election of Officers:
 - a) Chairman - Mr Southgate proposed Mr Bellingham to be Chairman, seconded by Mr Newby
 - b) Vice Chairman – Mr Bellingham proposed Mr Southgate, seconded Mr Barnett
3. Appointment of representative to Wayland Partnership: Mrs Merrit-Morling agreed to take this position.
4. Clerk: There had been no response to the advertisements for a Clerk but two replies had been received to the one for a Locum Clerk, Their CV's had been passed to members and Mr Bellingham would arrange interviews.
5. Consider quotes for insurance and street lighting maintenance:
 - a) Insurance - Came and Company Insurance Brokers had sent a revised quotation of £658.23 from Hiscox after a lower price than their original had been received from Zurich.£675.53. Mr Bellingham proposed the Hiscox price be accepted, this was agreed.
 - b) Street light maintenance - Pearce and KempLtd the previous supplier had agreed to match the alternative quote of £14 per month plus VAT from TT Jones Electrical Ltd. The Pearce & Kemp agreement would include a bulk lamp change in the first year of the contract. Mr Bellingham proposed Pearce and Kemp be retained this was agreed.
6. Financial:
 - a) NALC - subscription £125.80
 - b) Community Action Norfolk formerly NRCC – no subscription details received
 - c) Norfolk Playing Fields Association - subscription £20.00
 - d) Berryman – glass collection £9.38
 - e) Manorcourt Day Centre – hire of room £8.00
 - f) L Wellbelove – internal audit £25.00
 - g) B Park ¼ salary to 31st March £407.24 plus expenses £69.30
 - h) HMRC - PAYE £101.60
 - i) RG Maintenance – churchyard grass cutting £72.00

The Clerk pointed out the cheque for PAYE had already been paid to avoid a penalty for late payment.

Mr Southgate proposed the accounts be paid, seconded Mr Newby
7. Annual Return – this was completed.
8. AOB:
 - a) Mr Barnett asked members if they were agreeable would they let him have their contact details and possibly a photograph to be included on the website.
 - b) It was suggested the notice board by the former farm shop be moved to the recreation ground where more people would be able to access it.
 - c) Mr Hulyer asked what was happening with the former Quantrill site. He was told Outline Permission had been granted but no further information had been received. Mr Lancaster said there had been an incident at the site when the fire

brigade attended with the police. Fly tipping was also taking place. Mrs Parker said the nettles and thistles were again growing along the footpath at the front of the site and would need cutting back to avoid them overhanging the footpath. The Clerk was asked to contact the owner SCWS Ltd regarding fly tipping at the site.

- d) Mr Lancaster asked if the Griston Community Committee could be asked to fund the purchase of litter picking equipment for the village. The Clerk to contact Mr Pask.
- e) Mrs Merritt-Morling had received a complaint of nettles growing by the slide on the recreation ground. Mr Bellingham would deal with the problem.
- f) Mr Newby said the Council was two members short and asked what the procedure was to fill these. The Clerk said the vacancies should be advertised and the current members can co-opt from the applicants. A notice to be put in The Waylander and on the website.

There being no further business the meeting closed at 10.15pm with the date of the next meeting set for Tuesday 7th July.